

**Fermilab Natural Areas  
Board of Directors Meeting Minutes  
September 4, 2008**

**1. Introduction and call to order by Rod Walton 7:00 PM**

Attendees:

Shawna Coronado  
Jolie Macier  
Mitch Adamus  
Dick Untch  
Jim Volk  
Tom Peterson  
Rod Walton

Rachel Bridger  
Mike Pfaff  
Mike Becker

**2. Previous Minutes**

Previous July 10 Minutes agreed and seconded.

**3. Current Treasurers Report**

Current Treasurer's Report is agreed to:

Treasurer's Report  
7/9/2008 through 9/4/2008

Transaction Description	Debits	Credits
Balance Forward		3,179.10
Donations (9) Payments		25.00
Grand Total		3,204.10
Account Balance		3,204.10

**4. Old Business**

a. Budget Information

General Operating Budget 01-01-09 – 12-31-09  
Board agrees that the Operating Budget is not complete as we need to add additional line items such as legal, accounting, insurance, consulting, and a few other things. We will leave as an open issue at the moment.

b. Bike Racks

Bob Lootens was doing research on this. Have not closed the issue as awaiting a report from Bob. Discussion about where we can get bike racks from – Fermilab or donations – or both. Will extend to next session.

c. T-Shirts

T-shirt and hat ideas were agreed to as a good starting point for the FNA organization. It was suggested that the t-shirts and hats could begin to make a profit for FNA.

Rachel is looking into more detailed pricing information. Once the details are known, we will send out an email to the Board for agreement.

Some ideas which were tossed about –

Fermilab Logo GIANT SIZED

Fermilab's website beneath "The Nature Of Things"

Fermilab's website beneath "Go Natural," "Go Au Natural," or "Got Nature?" (like the Got Milk? Campaign).

d. Guided Tours Sub-Committee

Dick wanted to revisit the idea of guided tours on property. All agreed this is a good idea, but we would have to form a sub-group to manage the tour groups and decide a way to advertise it.

Consideration for various types of tours which might include walking, riding in a bus or biking are all critical. Divide the tour concept into quarterly guided tours with press releases and media announcements for all the local media. Dick Untch, Mitch Adamus, and Shawna Coronado will form a sub-committee for the touring plan concept.

## 5. New Business

a. Progress on establishing FNA as a 501c(3) corporation

Discussion on improving the knowledge level of the Board and FNA members on a list for what future projects need funding through our organization. Part of this list is included in the June 2008 Newsletter and will also be included as part of the 501c(3) corporation application.

b. By-Law Changes

Jim did research on the by-laws and what is required as a part of our official by-laws, so we must amend by-laws in these categories to be legal and accurate: Article X Dissolution of the Organization and Article XI Conflict of Interest. Changes were agreed to and seconded for Article X. Changes on Article XI will be agreed to next meeting.

c. LLC Status and Liability Insurance Issue

Scott Day of Day and Roberts recommended that FNA become a Limited Liability Corporation. This is the preferred route for our organization to move forward as a legal corporation.

As part of this LLC status, we will need to get a banking account. FRA and DOA approval will be needed additionally. Having our organizations covered in a Memorandum of Understanding agreement is critical. All of this will need to be reviewed by an attorney.

Liability Insurance should also be included within the Memorandum of Understanding. Research into the "Land Trust Alliance" and other companies as possible sources for insurance information.

d. Accountant Possibilities

Shawna suggested an experienced accountant, Howard Singer of J&J Accounting at 847-836-1200

e. FNA Upcoming Activities

1) National Public Lands Day (9-27-08)

Primarily Girl Scout Troops coming out to harvest seed. The event is supported by the FNA, however, no additional funds will be provided.

2) Annual Prairie Harvest (10-4-08 and 11-1-08)

Fermilab is still in charge of this event. However, in 2009, FNA will be taking over the management of this annual event.

e. Proposed next meeting is Thursday, October 2, 2008 at 7:00 PM

f. Adjourned